

Rivergrove City Council Minutes
July 10, 2023, 2023, 7:00 PM

Note: {xx:xx} refers to time on the Zoom recording the items was discussed

Standing Items

1. Call to order and attendance (Mayor, Councilors, and Guests)

Present were Mayor J Williams, Council President B Ruble, Councilors Barhyte, Tuttle and McLean

Acting City Manager Lisa Merlo-Flores was present.

*Guests were Mike Salch, Marcel Lahsene, Schaefers, J Joyce, Landon and Jude, Kelli Grover (City Engineer), Jerry Anderson, "39", and Coleen Nyberg
Tualatin Valley Fire and Rescue*

2. Approval of minutes from previous meeting(s)

The minutes presented by Councilor Tuttle were approved 4-0 with Mayor J Williams abstaining.

3. Approval of City financials

Welcome Councilors and Guests

Presentations from Outside Agencies and Guests

TVY&R State of the District Presentation

A recent bond was approve with no tax increase, they are recruiting as there are looming retirements, and they presented a graph of the responses to calls from Rivergrove (18 total).

Standing Items:

1. Ask if any member of the public wishes to speak on an agenda item or a non-agenda item. Please limit your speech to 3 minutes

{23.30} Mary Lou Vanslavie thanked Susie Lahsene for procuring money to repair the roads around Minor Par. Also thanked Susie and Coleen Nyberg for grafetti removal in Minor Park.

{25.20} Marcel Lahsene stated that they purchased their home two doors down from the boat ramp in 1997. They want the same liveability as the rest of Rivergrove residents. For the boatramp it means "reasonable use, signage, a gate closed and locked, etc. Instead, we get the opposite". Recommendations from the Oregon Marine Board and an insurance provider have been ignored.

Also states a Councilor ignores the rules regarding home occupations.

2. Approval of minutes from previous meeting

The minutes were submitted by Councilor Tuttle. Councilor McLean had a couple of correctios for spelling and grammar. Councilor Tuttle moved to approve them as amended, mayor Williams seconded. Motion passed 5-0.

3. Discussion and approval of city financials

{36.55} None were presented. Quick books is now set up, will be implemented by Tabor accounting. Unfortunately, the individual from Tabor handling the account had an emergency, so they could not be presented. Most bills are on autopay, but there are outstanding bills for the City Attorney and City Planner. We also need to categorize our bills in quick books to be able to compare them to our budget.

Planning Commission Report: Representative from the Planning Commission

- 4810 Dogwood Hearing Decision

{41.40} The application was approved nearly identical to the original submission. However, the process brought to light the need for updating and revision of our code. The appeal by Billie Cottingham was not specifically addressed in the final approval, but she and the developer are working to ensure the viability of the tree in question.

We have a new Planning Commissioner Erin McMahon.

Council Reports:

1. Council President Ruble: Heritage Park Stewardship Committee

{47.50} Need to schedule another Heritage Park cleanup.

2. Councilor Barhyte: Update on Boat Ramp Project with City Engineer Kelli Grover

{48.40} The park project going forward. Presented a recommendation to perform a broad leaf weed control application. Consulted other cities to determine a preferred vendor. Councilor Barhyte moved to allocate \$800 for this and Councilor McLean seconded. Motion passed 4-1 with Council President Ruble voting no.

{50.53} The boat ramp project was halted when it was determined permit(s) were needed for work below the ordinary high-water mark. We will work with the Corps of Engineers and the Department of State Lands to obtain permission. Kelli (City Engineer) stated we need a topographic survey and a determination of the

ordinary high-water mark. She also said there were two options. Option 1 is to repair the ramp as it is now. Option 2 long term fix that eliminates the “concrete logs” which are not going to be stable long term. Councilor Bhrhyte moved to spend \$5,000 of the boat ramp funding to have Kelli’s firm (Firwood) prepare and application for boat ramp repair as discussed. Mayor Williams seconded, and the motion passed 5-0.

A certified survey of the ramp will be available within 72 hours and will be sent out when available.

3. Councilor McLean: Paving of Marlin-Dogwood

{1.13.58} The tree trimming in preparation for the paving has been done and drain basins vacuumed out. Paving will begin late July or early August and we will get at least a weeks’ notice.

Susie Lashene mentioned that paving of Canal Road was not eligible for small cities grant because we do not own the road.

4. Councilor Tuttle: Emergency Management

Attended conference call with a lot of discussion on notification of planned power outages. A concern for our county is the possibility of smoke from fires.

Asked if we need to go forth with City Planner recruitment,

Wants the Planning Commission to get going on the Code revision using the proper process which involves community involvement.

5. Mayor’s Report:

{1.23.30} He took down what was believed to be a camera at the boat ramp. It turned out to be a light, but it was not authorized. There was a letter from Blackline Halter attorney representing some neighbors calling out a number of issues regarding the boat ramp. Hopefully we don’t have to spend the City’s money addressing issues already addressed.

City Manager Report

{132.20} The City Manager talked to the question of budget adoption and the; consequences of overspending an allocation. She will send out a video on the process of changing allocations.

Regarding the Canal Rd contract negotiation update, the City Manager does have a meeting on July 20 with the City Manager of Lake Oswego, Martha Bennett and Erica Rooney the Public Works director and Engineer and Jeff Ward

from Lake Corp. There was discussion regarding how much the City should allocate and if there were conditions of approval for homes in the area for road maintenance.

Regarding the DLCD & Metro Grants for a Park Plan and Comprehensive Plan update the City Manger presented an infographic. The City Manager then discussed it extensively. This will be sent to Councilors. It is to connect people to parks.

{2.05.32} The Mayor then discussed a decision by the budget committee to not allocated funds for the City Attorney to deal with unforeseen issues. Rather, if there is an unforeseen issue, we would have an open discussion of that issue and then pass a resolution to deal with the issues' financial cost

{2.05.15} Councilor McLean started a discussion about the sign at the boat ramp. However, the Council decided that it should be a topic for discussion at the next meeting. He also stated he put up the light at the boat ramp for safety reasons. The Mayor thought his intentions were good, but we need to talk about things like this publicly before implementing them.

There was extensive discussion about replacing (at the same location) the 3 older wooden benches at Minor Park with metal ones that match a current one. Then the City Manager asked the Council to consider a survey which would allow for citizen involvement.

Councilor McLean moved that we allocate up to a thousand dollars apiece to replace two wooden benches with metal ones that match the metal one that is already there. Councilor Tuttle seconded the motion. The motion passed 5-0.

Executive Session: *None was needed.*

Adjournment and Announcement of Next Meeting Time *The next meeting will be August 14, 2023 at 7:00 PM.*