

**Rivergrove Planning Commission Minutes
February 11, 2019**

CALL TO ORDER AND ROLL CALL The meeting was called to order at River Grove Elementary School library at 7:00 p.m.

Present: Chair Jonathan Sweet and Commissioners Toby LaVigne, Jacob McKay, and Kellen Russell. City Recorder Leanne Moll declared a quorum. City Planner Matt Straite was also present.

CONSENT AGENDA

1. Minutes from the January 7, 2019 meeting.

Motion: Commissioner McKay **moved** to approve the Minutes from the January 7, 2019 meeting as presented. **Seconded** by Commissioner Sweet. The motion **passed 4-0**.

Commissioner LaVigne left the Commissioners' table.

UNFINISHED BUSINESS

1. Continuation of a Type II review for an accessory building at 5465 Childs Road, submitted by Toby and Shelly LaVigne.

Chair Sweet noted that the City received a second request to continue the review of the development permit request from Pablo Merlo Flores, whose property borders the LaVigne yard.

City Planner Matt Straite explained that while the City does need to honor the initial request, the Planning Commission does not have to continue a hearing again and again based on a resident's request. Mr. Straite noted that the application has a 120-day deadline to receive a decision.

Chair Sweet opened the continuation of the public hearing.

Toby LaVigne (Applicant and Owner), 5465 Childs Road, Rivergrove, Oregon 97035

Mr. LaVigne urged the Planning Commission to approve the application. He explained his frustration about being set back thirty days due to the neighbor's request for a continuation. He also noted that he has met all the requirements set forth in the Rivergrove Land Development Ordinances (RLDO) to go on to the county to get a building permit.

There were no other comments from the public in favor of, neutral to, or opposed to the development permit.

Commissioner McKay **moved** to close the public hearing and to approve the application. The motion was **seconded** by Commissioner Russell. The motion **passed 3-0**.

NEW BUSINESS

1. Completeness review for a deck renovation and deck cover at 5780 Childs Road, submitted by Michael and Josie Alexander.

Chair Sweet asked if the Planning Commission could consider the completeness of the application at the same time it holds the Type II review and public hearing. City Planner Matt Straite confirmed that the Commissioners could review both simultaneously.

2. Type II review for a deck renovation and deck cover at 5780 Childs Road, submitted by Michael and Josie Alexander.

City Planner Matt Straite presented the staff report for a deck renovation and deck cover at 5780 Childs Road. He noted that the construction was entirely out of the flood plain and that no trees would be harmed or impacted while building. Chair Sweet opened the public hearing, but there were no comments. City Recorder Leanne Moll noted that the City received no public comment regarding the application and Mr. Tom Harpole, who owns the Alexander easement, reviewed the application and had no further comment.

Motion: Chair Sweet **moved** to close the public hearing, deem the application complete, and to approve the permit based on staff's recommendations. The motion was **seconded** by Commissioner McKay. The motion **passed 4-0**.

3. Tree Cutting Permit to remove a jurisdictional maple at 19050 Pilkington Road, submitted by Chris Linnerooth.

City Recorder Leanne Moll presented the application, noting that the applicant submitted the application prior to Ordinance 89-2018 taking effect, so the Commissioners should consider Tree Cutting Ordinance 74-2004. Ms. Moll also noted that the applicant had applied for and removed three very large trees in the yard in August 2018. A fourth tree removal in consecutive calendar months necessitates a review by the Planning Commission. The Commission discussed the application and decided in favor of removal because of the number and size of trees on the lot and the proximity of the maple to the home.

Motion: Chair Sweet **moved** to approve the tree cutting permit. The motion was **seconded** by Commissioner McKay seconded. The motion **passed 4-0**.

4. Dead, Dying, or Dangerous Tree Cutting Permit to remove corkscrew willow trees in Lloyd Minor Park, submitted by City Staff.

Please refer to the recording of the February 11, 2019 Planning Commission meeting.

Motion: Commissioner Sweet **moved** to deny the tree cutting permit because a mitigation report was not provided. The motion was **seconded** by Vice Chair Russell. The motion **passed 3-0 with one abstention from Commissioner McKay**.

5. Planning Commissioner Training

Matt Straite prepared a comprehensive Planning Commissioner training for the Commissioners at the Mayor's and City Council's request. The Commissioners requested to receive the training in 15-minute increments over the next several Planning Commission meeting.

CORRESPONDENCE & REPORTS

None.

COMMISSIONERS' REPORTS

None.

ADJOURNMENT

Motion: A motion to adjourn was made by Commissioner McKay.

Seconded by: Commissioner Russell.

Motion passed 4-0.

The meeting was adjourned at approximately 8:00 p.m.

Respectfully submitted,

Leanne Moll, City Manager/ City Recorder