

**Rivergrove City Council Minutes—Special Meeting  
September 27, 2018**

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**CALL TO ORDER AND ROLL CALL** The meeting was called to order at 4840 Dogwood Drive (an ADA-accessible building) at 10:02 am.

Present: Mayor Heather Kibbey, Council President Arne Nyberg, Councilors Carolyn Bahrman and Brenda Ruble.

The purpose of the Special Meeting was to interview Ms. Robin Scholetzky for the position of City Planner, since Rivergrove's present planner is retiring. Ms. Scholetzky was present for the meeting. She is the Principal of the firm Urban Lens Planning, located in SE Portland. She has been a practicing urban planner in Portland in the public and private sectors for over 15 years.

Ms. Scholetzky's work has included a number of historical projects, code updates and land use planning for architectural firms. Although she has worked on individual planning projects for cities, she does not currently work as a contract planner meeting a city's entire planning needs. She did, however, say that this work would be in her field of expertise. She expressed an interest in assisting Rivergrove in updating its ordinances.

Ms. Scholetzky had a list of questions for the Councilors involving the scope of work and time required. Her hourly rate is \$95. Councilors told her that, because of the income generated by this job, state law required that three planners be interviewed.

**ADJOURNMENT**

**Motion:** A motion to adjourn was made by Councilor Nyberg

**Seconded by:** Councilor Bahrman

**Motion passed 4-0.**

The meeting was adjourned at 10:44 am.

Respectfully submitted,

Leanne Moll, City Manager/ City Recorder