

**Rivergrove Planning Commission Minutes
September 11, 2017**

CALL TO ORDER AND ROLL CALL The meeting was called to order at River Grove Elementary School library at 7:06 p.m.

Present: Commissioners Andrew Dausman (chair), Jonathan Sweet, and Jennifer Crock.
Leanne Moll declared a quorum. Mayor Heather Kibbey was also present.

CONSENT AGENDA

1. Minutes from the July 11, 2017 and August 10, 2017 Meetings

Motion: Commissioner Dausman **moved** to approve the Minutes from the July and August meetings as presented. **Seconded** by Commissioner Sweet. **Passed 3-0.**

Michael Salch requested that the Public Comment on Non-Agenda Items be held at the beginning of meetings. Commissioner Dausman noted that the Planning Commission creates the agenda and has made the choice in past meetings, on the record, to place the Public Comment on Non-Agenda Items after Old and New Business, so paid staff are not required to stay during public comment.

OLD BUSINESS

None.

NEW BUSINESS

1. Docks and Water-Dependent Uses in the RLDO

The Rivergrove Land Development Ordinances are silent on the building of docks. In the current Ordinance No. 70-2001, anything that requires a building permit is not allowed to be constructed in the Water Quality Resource Area (WQRA). Clackamas County and The Department of State Lands require a building permit for dock applications. Therefore, docks and the stairs that lead to docks are not allowed in the current ordinance.

After several recent applications to build residential docks in Rivergrove, Mayor Kibbey spoke with City Attorney Bill Kabeiseman about the necessary amendments to Ordinance No. 70-2001 that would allow for docks. Mr. Kabeiseman suggested to add an amendment that allows docks as a conditional use in the floodplain.

Cost is also an incentive to update the flood ordinance with a conditional use for docks. The City currently requires a \$1000 deposit for a dock because it signals a Type III Notice. City Council will address this high deposit and pass a new fee schedule by resolution.

The Commissioners agreed to ask the City Attorney to craft language to be added to the Conditional Use section of Ordinance No. 70-2001 that addresses docks

Commissioner Crock noted that she would like there to be no inconsistencies with Clackamas County's regulations

2. Parliamentary Process and Chairing Meetings

Commissioner Dausman would like each member of the Commission to Chair meetings.

“Parliamentary Process at a Glance” by Alice Sturgis was distributed to the Commissioners and the Commissioners discussed various motions that would be best to use at Planning Commission meetings.

Commissioner Dausman asked Commissioner Sweet to Chair the next Planning Commission Meeting on October 2, 2017.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Michael Salch presented a document on ODOT’s Tripcheck.com that encourages commuters to use Childs Road and Pilkington Road as arterial roads and alternatives to getting around congested freeways. Mr. Salch pressed that the City’s Transportation Committee needs to create a comprehensive traffic plan immediately to protect the neighborhood from cut-through traffic.

CORRESPONDENCE & REPORTS

The Tree Board met to discuss the second revision of the Tree Ordinance; each member is working individually on a section. The Tree Board plans to share their outline with the Commission at the October 2, 2017 meeting.

COMMISSIONERS’ REPORTS

None.

ADJOURNMENT

Motion: A motion to adjourn was made by Commissioner Dausman.

Seconded by: Commissioner Crock.

Motion passed 3-0.

The meeting was adjourned at 7:56 p.m.

Respectfully submitted,

Leanne Moll, City Manager/ City Recorder