

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order at the River Grove Elementary School library at 7:04 p.m.

Present: Mayor Heather Kibbey, Council President Arne Nyberg and Councilors Carolyn Bahrman, Brenda Ruble, and Bill Tuttle were present. Leanne Moll declared a quorum.

**PLANNING COMMISSION REPORT**

Chair Dausman gave a report from the October Planning Commission meeting:

- The Commissioners deemed complete a development permit application for a single-family home at 4620 Dogwood Drive. The Planning Commission would like guidance from City staff about how to proceed with the potential permit withholding due to violations from the property owner.
- Chair Dausman shared that the Dock Ordinance draft will be heard at the next meeting.
- Chair Dausman would like guidance about how to ensure continuity of governance with the recent turnover in the Planning Commission. The City ordinance allows for seven people to serve as Commissioners. Chair Dausman would like to know if it would be possible to have potential Commissioners "on deck" to serve. Mayor Kibbey explained that five is an appropriate number of Commissioners and the ordinance was changed to reflect this.

Councilor Bahrman gave the Transportation Commission report early.

**COMMITTEE REPORTS**

**1. Transportation**

The Transportation Committee held the citizens meeting on traffic calming devices at 6 p.m. prior to the City Council meeting. The survey results were discussed, and most respondents are in favor of implementing traffic-calming devices.

All responses completed during the presentation will be collected and added to the final totals and published on the website and published in the *Rivergrove Report*.

Councilor Bahrman will be working with the Lake Oswego School District and the County to apply for the Safe Routes to Schools grant.

In addition, the Transportation Committee will be meeting soon to plan the next steps.

Councilor Bahrman left the table for the remainder of the meeting.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**CONSENT AGENDA**

**1. Minutes from September 18, 2017 Meeting**

**Motion:** Mayor Kibbey moved to accept the September 18, 2017 meeting minutes with the following three amendments. Councilor Nyberg **seconded** the motion. **It passed 4-0.**

On page 1 in "Presentation" section, "River" has been replaced with "Lake."

On page 2 in “Metro Mayor’s Consortium Lunches,” the phrase, “to account for the increase in lobbying fees” has been removed.

On page 3, the spelling of Lynn Hingson’s name has been corrected.

## **2. September Financials**

**Motion:** Councilor Nyberg moved to accept the September 2017 financials as submitted. Councilor Ruble **seconded. It passed 4-0.**

### **OLD BUSINESS**

#### **1. Update on alarm ordinance and permit**

City Manager/ City Recorder Leanne Moll reported back the benefits and costs of enacting an Alarm Ordinance and Permit.

Benefits to residents include: Tax monies go to intended purpose; Sheriff’s resources and freed up for real emergencies.

Benefits to the City include: Permit fee and fines from false alarms; a better communication and working relationship with Sheriff’s office.

Costs to the City: Most alarm permits renew yearly; the administrative work/costs (including drafting and noticing the ordinance and yearly paperwork to renew the permit and follow up with residents who don’t comply) may outweigh the benefits.

Council decided that, at this time, the City will not proceed with an Alarm Ordinance or permit process.

### **NEW BUSINESS**

#### **1. Arbor Day Proclamation 2018**

Mayor Heather Kibbey proclaimed the City of Rivergrove will celebrate Arbor Day 2018 on April 27, 2018 and signed the proclamation.

**Motion:** Councilor Nyberg moved that the City celebrate Arbor Day in April and encouraged all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands and plant trees to promote the well-being of our community. Councilor Tuttle **seconded. It passed 4-0.**

### **COMMITTEE REPORTS, continued**

#### **2. Parks**

Councilor Nyberg reported that the toddler swing has been installed at Lloyd Minor Park and the cedar chips were distributed with the help of Jennifer Crock.

The Dausman family has completed their Little Library for Lloyd Minor Park, and it will be installed soon.

The trees in Heritage Park look healthy, and Councilor Nyberg suggested that new wood chips be laid on the path.

Mayor Kibbey asked if the City should mow Heritage Park one more time. Councilor Nyberg suggested that it does not need mowing, but Lloyd Minor Park needs one more mow.

Mayor Kibbey mentioned she is concerned about the blackberry growth in Heritage Park.

#### **3. Giving**

Councilor Ruble asked what other items should the Giving Letter ask for in addition to the wood chips. Family trees with a plaque were suggested. Heritage Park needs two new benches near the oak grove, and this request should also go in the letter. The letter will be sent out **in early December**.

**COUNCILOR’S REPORTS**

Mayor Kibbey accepted the resignation of Planning Commission Vice Chair Casey Cameron, who now works in Seattle. Jacob McKay has been interested in the position and has offered to serve twice. Previously, he was not able to serve because there were already two Planning Commissioners who were employed in the construction business. Mayor Kibbey will appoint him to the position without advertising the opening.

Councilor Nyberg reported that the Tree Board has an October 19 task force to draft the new Ordinance. The Ordinance will focus is on individual homeowners first, then development and WQRA tree removal requests that tend to be more complex.

Councilor Nyberg noted that the toddler swing has been very popular with families since its installation. He apologized that the swing took so much time to install.

**ADJOURNMENT**

**Motion:** Councilor Nyberg moved to adjourn the meeting.

Councilor Tuttle **seconded**.

**Motion passed 4-0.**

The meeting was adjourned at 7:48 p.m.

Respectfully submitted,

Leanne Moll  
City Manager/City Recorder