

Rivergrove City Council Minutes
Oct 9, 2023, 7:00 PM

Call to order and attendance (Mayor, Councilors, and Guests)

Present: Mayor J Williams, Council President B Ruble, Councilors Barhyte, Tuttle and McLean.

Interim City Manager Analeis Weidlich present

Guests Mike Salch, Landon and Jude, Maryn Lou Vanslavie, Alan Stonewell, Micha, Billie Cottingham, John Buck, Kelli Grover, Susie Lahsene and Thao Tu

Presentations for Outside Agencies and Guests:

Recognition of the Vietnamese Heritage and Freedom Flag. Thao Tu presented the case for recognition of the Vietnamese Heritage and Freedom Flag. He said that a number of cities (e.g., Portland) had adopted it. Mayor Williams read the proclamation, there was a short discussion afterwards, Councilor Barhyte moved to adopt it, and Councilor Tuttle seconded. Motion passed 4-1 with Council President Ruble voting no. [closed]

Standing Items:

1. Ask if any member of the public wishes to speak on an agenda item or a non-agenda item. Please limit your speech to 3 minutes

Jude Gentry commented that the website did not have recent minutes. Also, for agenda items, attach relevant documents.

Allen Stonewall asked that the City not do anything to destroy the intended purpose of the Park, i.e. driving a vehicle through it.

2. Approval of minutes from previous meeting(s)

There was a minor correction to the minutes submitted by Councilor Tuttle. \$500 should be \$5,000. Councilor Barhyte motioned to approve with the correction and Mayor Williams seconded. Motion approved 5-0. [closed]

3. Discussion and approval of city financials
2022 Financial Summary
July, August and September 2023 Summary

Mayor Williams thanked Councilor Barhyte's son for getting the quick books up and running. Councilor Barhyte moved to approve the 2022 summary and the 2023 reports for July, August, and September. Councilor McLain seconded and the motion passed 5-0. [closed]

The Mayor stated that the audit in lieu has been submitted to the state.

Planning Commission Report: Representative from the Planning Commission

Allan Stonewall stated that an application for tree cutting was approved. The application for construction of a new home was determined to be incomplete. He thanked Analeis for her assistance and stated he was pleased with the diverse background of the current members of the Commission.

Public Comment on Agenda Items Unfinished Business:

1. Update on restoring Minor Park-Councilor Barhyte provided the following updates: *The new benches have arrived. The sprinkler controls need to be installed. [OPEN]*

2. Boat Ramp-incl Design update

Kelli Grover was contracted to do a proposal for the ramp. She stated that we need a more complete survey further into the river if we are to convert the concrete slabs to a single slab into the river. She will make sure we follow OMB guidelines for this effort. [OPEN]

3. Request for alleyway restoration from Childs to Minor Park

The City received several inputs from the public on this matter. We need to get some information to make a decision-i.e., who owns the extension of this alleyway and any legal issues if the City prohibits vehicles from coming through Minor Park. The Mayor will consult with the City Attorney. [OPEN]

4. Contract Planner position search

The City Manager reached out to Winterbrook Planning. They are willing to provide a service on an on-call basis. They have experience with smaller cities. The lower-level planner would be \$130 per hour. However, in most cases the applicant, not the City, is paying for the services. Mayor Williams moved that we use Winterbrook Planning as our City Planner. Councilor McLain seconded, and the motion passed 5-0. [closed]

5. Metro Grant funding
6. Covid Grant Update

Councilor Barhyte stated that we spent about \$30,000 of the \$80,000 last fiscal year, and ~\$24,000 so far this year. Some of the remainder will be used for Minor Park, the rest for the boat ramp improvement. We will have to prepare a report

due on April 30th. The City Manager will have to access a previous report. May need a password to access. [OPEN]

New Business:

1. Fee Schedule Review

The Mayor felt this had already been discussed. Mr. Gentry would like the information placed online so everyone can see it. However, a proposed fee schedule will be presented at the next meeting. One issue is people calling and asking a lot of questions. It is somewhat nebulous as to how to handle this. [OPEN]

2. City Planner Contract

Discussed above

Council Reports:

1. Council President Ruble

No report

2. Councilor McLean

Did some trimming of the vegetation along the side of the boat-ramp. Discussed the need for some means to protect the banks of the ramp during the rainy season.

Talked about cutting down two red oaks in Heritage Park per arborists' recommendation. He thought we need a permit, but actually we do not. However, it was recommended that the Planning Commission be notified.

There was discussion about signage, both for the boat ramp and for Lloyd Minor Park. Consider reaching out to Byron Kibbey for repair. To be updated at the next meeting.

3. Councilor Barhyte

No report

4. Councilor Tuttle

No report

5. Mayor's Report

*The Mayor is quite pleased with the composition of the Planning Commission and the diversity of the member's backgrounds.
In lieu of audit procedure.*

Council President Ruble has sold her home so there may be a vacancy on City Council coming up.

City Manager Report:

Planning Commission meetings are going back to the first Monday of the month.

The template for the newsletter needs to be cleaned up. She is quite familiar with MailChimp and can help Marissa with the newsletter.

Executive Session: Council and staff may adjourn to Executive Session pursuant to Oregon Revised Statutes 192.660: As needed (appropriate subsection shall be cited)